



# South Tyneside Council

## Local Pension Board

Date: 28<sup>th</sup> March 2019

---

## Items Brought Forward and Future Agenda Items (for information and read only)

Report of the Head of Legal Services

---

### Purpose of Report

1. This report sets out matters brought forward from earlier periods where action is required by the Local Pension Board.
2. The Local Pension Board is asked
  - to provide feedback where required
  - to note the report.

## Items Brought Forward and Future Agenda Items Position as at March 2019

Priority Ranking – Low = Done or ongoing monitoring, Medium = Request outstanding, High = Problem identified and action needed

No.	Item	Date Raised	Target Date/Priority	Status
1.	Code of Practice 14 (COP 14)	July 2018	October 2019 Low Priority	<p>The Local Board received a report on COP 14 in July 2018 and a follow on report in October 2018. The follow on report to the LPB contained details of the recommendations and the proposed action from an internal audit report on this subject.</p> <p>It has been agreed that this will now be the subject to an annual report, with the next one due in October 2019.</p>
2.	Business Continuity and Disaster Recovery	March 2018	July 2019 Medium Priority	<p>The Local Pension Board has requested a report on Business Continuity and Disaster recovery.</p> <p>To assist the Board this was included on the Audit Programme for the year. A review of these arrangements is currently being conducted. Once complete this will be reported to the LPB.</p>

3.	Review of Governance Arrangements	July 2018 and December 2018	March 2021 Medium Priority	<p>In July 2018 a review of the governance arrangements and appointment process was requested ahead of the new appointments to the LPB in 2021. In particular this will cover the appointment of the Chair.</p> <p>In December 2018, a future review of the Terms of reference for the Local Pension Board was also requested, once the workload and remit had bedded in</p>
4.	Review of Performance monitoring arrangements	July 2018	February 2019 Low Priority	<p>Complete.</p> <p>A report was included in the agenda for the February 2019 meeting. This item will be removed from the schedule for the next meeting.</p>

5.	Data Quality	October 2018	December 2019 Low Priority	<p>A report on Data Quality was presented to the Local Pension Board in October 2018. It was agreed that a further update report containing the Fund's data scores would be presented to the meeting in December, along with an action plan on how to improve the scores going forward.</p> <p>The agenda for this meeting contains an update report on this subject.</p> <p>The intention is that the Local Pension Board will receive an annual report on this subject. The next annual update will be December 2019.</p>
6.	The LPB asked that the Chair of the Board be involved in the annual Governance audit undertaken by Deloitte.	July 2018	February 2019 Low Priority	<p>Complete.</p> <p>A call between Deloitte and the Chair of the Local Board took place on 22<sup>nd</sup> November 2018.</p> <p>The final report was provided to the Local Pension Board as part of the materials for the February 2019 training. The report provided Substantial Assurance which is the highest level available.</p>

---

## Items Brought Forward and Future Agenda Items

---

**The following is a list of the background papers (excluding exempt papers) relied upon in the preparation of the above report:**

<b>Background Papers</b>	<b>File Ref:</b>	<b>File Location</b>
Previous reports and minutes	N/a	Head of Pensions Office, South Shields Town Hall