



South Tyneside Council

Local Pension Board

Date: 7th July 2020

Meeting Dates for 2020/21

(for information and read only)

Report of the Head of Pensions

Purpose of Report

1. At the Annual Meeting of the Borough Council, it is usual for the Council to approve the programme of meetings for the municipal year ahead. This would include meetings of the Local Pension Board.
2. As a result of the Covid-19 pandemic, the Annual Meeting has been postponed and is unlikely to take place before the Autumn, due to the need for strict social distancing measures and the capacity of the Council Chamber. Consequently, the programme of meetings for 2020/21 has not yet been formally agreed.
3. This report sets out the schedule of draft meeting dates for the Local Pension Board, as well as for the Pensions Committee and the Investment Panel, for the 2020/21 year.
4. If any of these dates need to be changed, this will be reported at future Local Pension Board meetings.

Contact Officer:

Ian Bainbridge, Head of Pensions – Tel. 424 4112

pensions pensions pensions pensions pensions

Venues for Meetings in 2020/21

5. Prior to the Covid-19 pandemic all meetings were originally planned to take place at the Town Hall.
6. However, due to the need to adhere to strict social distancing measures, it has been decided that meetings in June and July 2020 will take place by video conference.
7. Decisions on the use of video conferencing and/or the location of later meetings will be made closer to the dates of those meetings and will take into account Government guidance in force at that time. The Local Pension Board will be advised of this, as and when decisions are taken.
8. The calendar of meetings for the Pension Fund also includes an annual meeting and two offsite training events. A decision on how to approach these events will also be taken closer to the date, taking into account Government advice and the practicalities in each case.
9. The first offsite training event of the municipal year was scheduled for Monday 14th to Wednesday 16th September. However, the Pensions Committee, at its meeting on 11th June, decided to cancel the offsite element of the training. Options around the delivery of an abbreviated event either held locally or via video conferencing are currently being considered. At this stage, the Local Pension Board is asked to keep these dates free until a final decision is taken.
10. The dates set out in this report are the same as those provisionally reported to the Local Pension Board in March 2020.

Pensions Committee Meeting Dates for 2020/21

11. The meeting dates for 2020/21 are set out below.

Thursday 24th September 2020

Quarterly meeting to start at 9.30am.

Tuesday 10th November 2020

The annual meetings with trades unions and employers.

Wednesday 25th November 2020

Quarterly meeting to start at 9.30am.

Tuesday 2nd February 2021

A special meeting of Pensions Committee to agree the budget and the service plan. The meeting will start at 10.00am.

Friday 5th March 2021

Quarterly meeting to start at 9.30am.

Friday 11th June 2021

Quarterly meeting to start at 9.30am. At this stage this meeting is provisional as it falls into the 2021/22 municipal year.

Investment Panel Meeting Dates for 2020/21

12. The meeting dates for 2020/21 are set out below.

Thursday 6th August 2020

Quarterly meeting to start at 9.00am.

Monday 9th November 2020

Quarterly meeting to start at 9.00am.

Monday 8th February 2021

Quarterly meeting to start at 9.00am.

Thursday 13th May 2021

Quarterly meeting to start at 9.00am.

Training for the Committee and the Local Pension Board

13. All training events are offered to members of the Pensions Committee and members of the Local Pension Board. The dates for training are set out below.

Monday 14th to Wednesday 16th September 2020

As noted above, the offsite element of the training is cancelled due to Covid-19.

Instead, consideration is being given to delivering some training via a small number of sessions. This could be delivered locally, should social distancing rules allow, or by video conference.

A final decision on this is yet to be taken, consequently at this stage the Local Pension Board is asked to keep these dates free.

Monday 22nd to Wednesday 24th February 2021

Training seminar, which may include property based sessions. The venue and approach to this training is to be confirmed. It is possible that this seminar will also be impacted by Covid-19.

At the current time, however, the expectation is that this training will take place and be delivered offsite in the usual manner. Options in Leeds and Edinburgh are being assessed.

Local Pension Board Meeting Dates for 2020/21

14. The Board meeting dates have been arranged to take place around three to four weeks after the date of Pensions Committee where possible.

15. The meeting dates for 2020/21 are set out below.

Tuesday 20th October 2020

Quarterly meeting to start at 10.00am.

Tuesday 22nd December 2020

Quarterly meeting to start at 10.00am.

Thursday 1st April 2021

Quarterly meeting to start at 10.00am.

Thursday 1st July 2021

Quarterly meeting to start at 10.00am. At this stage this meeting is provisional as it falls into the 2021/22 municipal year.

Recommendation

16. The Local Pension Board is asked to note the report.

Meeting Dates for 2020/21

The following is a list of the background papers (excluding exempt papers) relied upon in the preparation of the above report:

Background Paper	File Ref:	File Location
None		